Journal of Iwate Society of Nursing Science Submission Checklist

Note: Check the box of each item that applies. Include information on the blank lines that corresponds to the requested information. Additionally, if there are any items which are not checked, please attach a separate document explaining why each item is not checked.

Submitter\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_

Title of the Article\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_

Date Checked\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_

* All of the items below have been checked
1. 1.　The contents of the manuscript have not been published or submitted to another

publication.

1. 2.　The first author except for residing outside Japan is a member of the

Society.

1. 3.　The desired category of article is confirmed.
2. 4. 　The number of words is within the amount stipulated in the submission rules. \_\_\_\_\_\_\_ words.
3. Ethical considerations contained within the research have been described.

The research has been reviewed by an ethical committee of the institution. Name(s) of the ethical committee of the institution. \_\_\_\_\_　　　　\_\_\_\_

1. Disclosing whether or not you have conflicts of interest (COI) in the research you conduct or the articles you have written.
2. Each person who contributed to or co-authored an article must create a self-report (Form can be downloaded from Academy website) and add their own signatures. (When contributing to an article, you must submit the self-report through an e-mail attachment)
3. This text specifies what counts as a conflict of interest (COI).
4. The manuscript was created using Microsoft Word, and the format conforms to the submission guidelines.
	1. Each figure and table has a sequential number.
	2. All of the figures are JPEG, GIF, or PNG files, or have been created using Microsoft Excel or Microsoft PowerPoint.
	3. All of the figures are labeled e.g. “Fig 1. Title”. Labels are positioned directly below and centered.
	4. All of the tables are labeled e.g. “Table 1. Title”. Labels are positioned directly above the table to the left.
	5. The points you want to insert in the graph or table should be indicated in red with OO in the graph (or table) and throughout the article manuscript.
5. The citations of literature within the body of the article follow the writing guidelines.
6. The listing of reference literature of the article follows the writing guidelines.
	1. Up to three Co-authors’ names are listed.
	2. The works cited must be listed in alphabetical order at the end of the document
7. Abstracts in English should be around 250 words in length. The English abstract is \_\_\_\_\_\_\_ words in length.
8. The abstract should describe the Purpose, Method, Results and Conclusion.